



March 6, 2020

VIA EMAIL

Dear: Public School Districts

Re: School Bus Purchasing

The Ministry of Education (EDUC) and the Association of School Transportation Services of BC (ASTSBC) have conducted a Request For Standing Offer (RFSO) for school buses. School bus vendors were invited to submit standing offer prices for various types of buses. Effective March 9, 2020 the RFSO and other supporting documents will be available on the ASTSBC website at <http://www.astsbc.org/>. To view them, click the "Bus Standing Offer" link on their home page.

Note that this is not a bulk purchase of school buses, rather the ASTSBC has simply secured standing offer prices for school buses from March 9, 2020 to May 4, 2020. The standing offer prices are Free on Board (FOB) for each purchaser's receiving location and include delivery, packaging, crating and unloading costs anywhere in the Province of British Columbia.

Public school districts that are planning to purchase a new bus are encouraged to contact school bus vendors directly and enter into contracts to purchase from the vendor of their choice, using the "Draw Down Form" mechanism described in the RFSO. Please note that school districts intending to purchase electric school buses are encouraged to first contact ASTSBC regarding potential supplementary funding opportunities, before contacting bus vendors.

The ASTSBC will invoice public schools for two percent (2%) of their bus purchase price to defray the cost of administering this initiative. Public schools that are in arrears of their administration fee payment from purchases under previous RFSOs will be ineligible for future standing offer procurements.

If you have any general questions, please contact me at Michael.Nyikes@gov.bc.ca . If you have specific questions, you can email the ASTSBC's RFSO Committee at rfs@astsbc.org

Sincerely yours,

Michael Nyikes, Director
Minor Capital Projects Unit

Cc: Joel Palmer, Executive Director, Capital Management Branch
Ravnit Aujla, Planning Officer, Minor Capital Projects Unit
Frank Marasco, Manager, ASTSBC