

School District 69 (Qualicum)
Spare Bus Driver Positions

School District 69 (Qualicum) invites applications from qualified candidates for Spare Bus Drivers for the Oceanside area.

JOB FUNCTION:

An employee in this classification operates a school bus for the purpose of transporting district students.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Operates school buses on various route schedules within specified times.
2. Drives in a safe, consistent and efficient manner while at the same time maintaining consistent discipline procedures with large groups of students.
3. Daily performs pre and post-check procedures, reports mechanical deficiencies to shop personnel, and maintains the bus in a clean and sanitary condition, inside and out.
4. Maintains effective communication with other staff and the general public both verbally and with written reports.
5. Assists students or staff in loading and unloading using appropriate safety procedures, lifts and related equipment.
6. Checks student bus passes and follows established district procedures.
7. Required to provide in-district mail service.
8. Performs other related job duties.

REQUIRED ABILITIES AND QUALIFICATIONS:

1. Completion of Grade 11 plus an additional vocational program of up to one year, or grade 12 graduation or equivalent.
2. Valid Class 2 BC driver's license with an Air Endorsement.
3. Up to and including three (3) months experience and/or successful completion of the district driver's orientation program.
4. Valid Fueling of Propane Motor Fuel Tank certificate as needed. (on the job training)
5. Up to date knowledge of the Motor Vehicle Act and related Regulations.
6. Knowledge of district routes and district transportation policies. (shadowing for the first couple of weeks)
7. Good interpersonal, oral and written skills.
8. Ability and patience to deal with children in a kind and diplomatic manner.
9. Experience with transporting students an asset.
10. Valid Basic or Emergency First Aid certificate (one day course).

Applications must include proof of qualifications and references. To view the posting and submit your application, please visit Make a Future at <https://bit.ly/3KxpfFQ>.

Successful applicants must successfully complete an Authorization for Criminal Records Search pursuant to the Criminal records Review Act.