



## About Us

The Association of School Transportation Services of B.C. is dedicated to the promotion of safe transportation and encourages those associated with it to do likewise.

The Association through its membership, and the strengths and efforts of all individuals involved, is held in high regard both inside and outside the transportation industry. The Association is proud of its heritage, the efforts of its many members and associates, and continues to seek out the best in all fields of student transportation. Working together, embracing the challenges of today and making things happen, gives us the opportunity to go beyond the trials and tribulations within our individual sanctuaries.

The Association needs members like you - who have a vision, a desire to be involved, want to contribute toward the values of membership, and who strive to do the best one can and feel self satisfaction for having done so. You can become a part of that process, meet others who share the same values as you and be challenged by sharing your own vision of the future.

Membership is welcomed from any individual, other association, and interested parties, who want to share the belief that together, as a united group, we can and will be leaders in student transportation.



**BC School Bus Driver  
Training Program**  
[www.astsbcc.org](http://www.astsbcc.org)  
[drivertraining@astsbcc.org](mailto:drivertraining@astsbcc.org)

## Cost

The cost of training is \$350.00/day per class plus expenses for travel, accommodation if necessary, and prep time for the trainer at \$40.00/hr.

The course manuals (one includes all modules) are purchased through Thinking Driver ([info@thinkingdriver.com](mailto:info@thinkingdriver.com) / 604-596-0500) at a cost of \$45.90/ea. ASTSBC members receive a 10% discount, and when training is completed by a certified Instructor, ASTSBC will reimburse you to reduce the manual costs down to \$25.00/ea.

## Contact

Contact ASTSBC to book training at [drivertraining@astsbcc.org](mailto:drivertraining@astsbcc.org)

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**BC School  
Bus Driver  
Training  
Program**

## About the Program

ASTSBC has a team of provincial trainers that are certified to deliver the BC School Bus Driver Training Program.

The Program consists of 8 modules ranging from 2- 7 hours plus a practical coaching session. Once a driver has completed all modules and their practical assessment they will receive certification through Thinking Driver, that then gives them the ability to apply to be certified through the Motor Carrier Passenger Council of Canada (MCPCCC).

### Version 2.5

In March 2021, Version 2.5 was released containing an updated course manual and PowerPoint slides. New material was added to reflect changing industry standards. This Version replaced Version 2.0 which has been in use since September 2018.

Schools and School Districts currently training with Version 2.0 will continue until their training program is complete. They can upgrade to the current Version when it is time to re-certify their drivers.

### Recertification

Drivers will require a refresher course on all modules every three years to maintain their certification.

### Module 1 - Introduction (2 hour session)

- ✦ Driver Responsibilities
- ✦ Motor Vehicle Safety Act Regulations (MVSAR) (Canada)
- ✦ National Safety Code
- ✦ Canadian Standards Group - Standard D250

### Module 2 - School Bus Inspection and Maintenance (3-4 hour session)

- ✦ Pre-Trip Inspection
- ✦ On Road Checking Procedures
- ✦ General Maintenance Tasks
- ✦ Child Check-Mate System
- ✦ Mechanical Breakdown
- ✦ Fueling Procedures

### Module 3 - Attitude (2.5 hour session)

- ✦ Personal Factors
- ✦ Stress
- ✦ Anger
- ✦ Aggressive Driving
- ✦ Road Rage
- ✦ Emotional IQ

### Module 4 - Driving a School Bus (4-6 hour session)

- ✦ Think and Look Ahead
- ✦ Anticipate Hazards
- ✦ Keep your Options Open
- ✦ Manage the Risk
- ✦ Control with Finesse

### Module 5 - Loading and Unloading Students (3-4-hour session)

- ✦ General Procedures
- ✦ Basic Procedures:
  - Right Side Using Alternating Flashing Red lights
  - Left Side (Students Must Cross Highway)
  - Not Using Alternating Flashing Lights
  - Stops Including a Turnaround
- ✦ When Traffic is Following the Bus
- ✦ Safety Zones
- ✦ School Pickup/Drop-off

### Module 6 - Student Relations and Management (4-5 hour session)

- ✦ Driver Objectives
- ✦ Professionalism, Appearance & Attitude
- ✦ Driver Conduct
- ✦ Dealing with Difficult People
- ✦ Managing Student Behaviour
- ✦ School Administration Role
- ✦ What Professional Drivers can do
- ✦ Student Responsibilities
- ✦ Rewards
- ✦ Acceptable Consequences
- ✦ Dealing with Conflict
- ✦ Student Management Techniques
- ✦ Promoting Discipline and Responsibility
- ✦ Using Misconduct Reports
- ✦ Bullying & Suggested Steps for Driver Intervention in Bullying Situations
- ✦ Child Abuse

### Module 7 - Emergencies, Bus Evacuations, Emergency Equipment and First Aid (4-5 hour session)

- ✦ Evacuating the Bus
- ✦ Evacuation Procedures
- ✦ Organize Bystanders to Render Assistance
- ✦ Emergency Equipment Required on a School Bus
- ✦ First Aid
- ✦ Seat Belt Cutter

### Module 8 - Transporting Students with Disabilities (4-7-hour session)

- ✦ General Guidelines for Dealing with Students with Disabilities
- ✦ Student Comfort
- ✦ Helping with Coats
- ✦ Assisting Ambulatory Students
- ✦ Types of Mobility Aids
- ✦ Driver Considerations when Dealing with an Unfamiliar Mobility Device
- ✦ Suggestions for Manual Wheelchair Handling
- ✦ Loading and Unloading Students with Disabilities
- ✦ Mobility Aid Loading and Unloading Locations
- ✦ Positioning the School Bus
- ✦ Loading a Student Using a Lift
- ✦ Bus Monitor
- ✦ Unloading a Student Using a Lift
- ✦ Lift Failure
- ✦ Occupant Securement Systems
- ✦ Securing Students
- ✦ Tips for Securing Mobility Aids
- ✦ Scooters
- ✦ Securing a Scooter
- ✦ Child Safety Seat
- ✦ Emergency Evacuation of Students with Disabilities
- ✦ General Lifting Techniques
- ✦ Guide/ Service Dog
- ✦ Oxygen Containers

Electric Bus Training  
Upon Request



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Training Program  
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